

ETDC(HYD)/DIR/CONS./02/2022-23
ELECTRONICS TEST AND DEVELOPMENT CENTRE
KAMALANAGAR, ECIL POST
HYDERABAD – 500 062.

Dated : 23/06/2022

NOTIFICATION

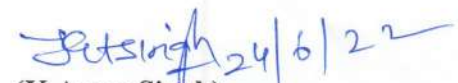
**Subject: Engagement of (02) Consultant (Technical) purely on contractual basis
in Labs/Centre – reg.**

Electronics Test and Development Centre, under STQC Directorate, Ministry of Electronics & Information Technology (MeitY), invites applications from retired Govt. servants who have retired from MeitY/STQC/NIC/Autonomous Bodies of MeitY/Other Ministries or Departments. Scientific & Technical (S&T) posts (Level 10 and above) And holding bachelor's /master degree in relevant subjects like Electronics, Computer Science Technology, Science are eligible for engagement as consultant (Technical) purely on contract basis initially for a period of one year from the date of engagement which may be extended or curtailed as per the functional requirement.

2. The details including Eligibility criteria, Terms & Conditions and application format are enclosed at Annexure-I &II. The ETDC, Hyderabad reserves the right to accept or reject in part or full or all the responses without assigning any reasons whatsoever.

3. The last date for receipt of applications, in the prescribed format, is 15/07/2022 (up to 5:00 PM). Applications received after due date/time and without supporting documents i.e. Copy of PPO and Last Pay Certificate, will not be considered.

4. Application, as per Annexure-II, may be sent to The Director, Electronics Test and Development Centre, Kamalanagar, ECIL Post, Hyderabad - 500062, by post or in person.


(K.Amar Singh)

DDO & Admin. In charge

To:

1. STQC, Website.

**ELECTRONICS TEST AND DEVELOPMENT CENTRE,
HYDERABAD**

STQC, Directorate, Min. of Electronics and Information Technology
Govt. of India

Terms and Conditions for Engagement of Consultant

1. Eligibility and Job Description:

- 1.1 The candidate should have retired from MeitY/STQC/NIC/Autonomous Bodies of MeitY/Other Ministries or Departments.
- 1.2 The candidate who have retired from Scientific & Technical (S&T) posts (Level-10 and above) and holding bachelor's/master's degree in relevant subjects like Electronics, Computer Science are eligible for engagement as consultant (Technical).
- 1.3 Experience candidates should have at least five years' experience in Electronics or IT testing /Calibration /Skill Development/Management System Certification/Product/Certification/IT & Governance activities/ Standards Developments & Promotion, and any other Quality Assurance related activities in the relevant areas of STQC, Directorate like Electronics Computer Science IT.
- 1.4 Experience and Acquaintance in specialized areas such as safety testing, equipments & system testing as per customer/national/international standards, requirements of NABL Accreditation and maintenance of related documentation works, and also knowledge on metrology and calibration, EMI/EMC related testing activity, product testing as per desired specification, simulation of environmental conditions and product testing shall be desirable. Candidate shall be in a position to take up any task as and when assigned by the Director of the centre.

2. Job Description

- 2.1 In general, the Consultants (Technical) are required to provide their services in various technical areas of ETDC, Hyderabad. The work would include Electronics or IT testing / Calibration/ Skill Development/Management System certification/Product Certification /IT & governance activities/ Standards Development & Promotion, and any other Quality Assurance related activities in the relevant areas of ETDC, Hyderabad. like Electronics, Computer Science, IT.
- 2.2 The consultants are required to provide their services exclusively in the areas such as safety testing, equipments & system testing as per customer/national/international standards, requirements of NABL Accreditation and maintenance of related documentation works, and also knowledge on metrology and calibration, EMI/EMC related testing activity, product testing as per desired specification, simulation of environmental conditions and product testing. Consultant are also required to take up any task as and when assigned by the Director of the centre as required.

3. Period of Engagement:

- 3.1 The engagement of Consultant (Technical) will be purely on short term contract basis. The initial engagement as Consultant would be for a period of one year, which may be extended depending upon the requirement of ETDC, Hyderabad, and performance review, but shall not be extended beyond 5 years after superannuation.

- 3.2 The engagement of consultant would be on full-time basis and they would not be permitted to take up any other assignment during the period of consultancy with ETDC, Hyderabad.
- 3.3 The engagement of Consultant would be of a temporary nature against the tasks assigned. The engagement can be cancelled at any time by ETDC, Hyderabad without assigning any reason.

4. Age Limit:

- 4.1 Not more than 64 years of age on the last date of application.

5. Remuneration

- 5.1 A fixed monthly amount shall be paid as per the Government norms, arriving at by deducting the basic pension (gross) from the last basic pay drawn at the time of retirement.
- 5.2 The remuneration in case of officers retired from autonomous bodies and officers not entitled to pension shall be fixed at 50% of the last basic pay drawn.
- 5.3 No increment and Dearness Allowance shall be allowed during the term of the contract.

6. Selection Procedure

- 6.1 Candidates meeting the conditions shall be empaneled on the basis of criteria like experience, qualification etc.

7. Working facilities to be provided:

- 7.1 Only the basic facilities/infrastructure will be provided to the consultants. No Transport or Telephone/Internet facility at residence, stenographic/clerical support etc., shall be provided.

8. Other entitlements of Consultants (Technical):

- 8.1 **Leave:** Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year shall not be allowed.
- 8.2 **TA/DA:** No TA/DA shall be admissible for joining the assignment or on its completion. The Consultant will be allowed TA/DA on official tour, if any, as per his entitlement at the time of retirement.
- 8.3 **Accommodation/HRA:** No accommodation or HRA will be provided by the Ministry.
- 8.4 **Transportation Allowance:** A fixed amount of Rs. 7,200/- shall be paid as Transport Allowance for the purpose of commuting between the residence and the place of work. This shall not exceed the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of engagement. No Dearness allowance shall be admissible on the Transport Allowance.

9 Working hours:

- 9.1 The consultants shall have to work as per the working hours of the Electronics Test & Development Centre, Hyderabad. However, depending on the exigency of work, one may be required to come early or sit late to complete the time bound work or attend office on holidays. No extra remuneration or fee would be payable if work requires late sitting or coming on holidays.
- 9.2 The Consultants will be required to mark their attendance in Bio-metric System.

10. Tax Deduction at Source (TDS):

- 10.1** Income Tax or any other tax liable to be deducted, as per the prevailing rules, will be deducted at source before effecting the payment of remuneration.

11. Confidentiality of data and documents

- 11.1** The consultant shall not utilize or publish or disclose or part with, to a third party, any data or statistics or proceedings or information gathered during the course of the assignment for the office, without the express written consent of this office. The Consultant shall be bound to hand over the entire set of records of assignments to the office before the expiry of the contract and before the final payment is released by the office. The consultant shall sign an agreement of confidentiality with the Government of India to this effect which shall contain a clause on Ethics and Integrity.

12. Conflict of Interest

- 12.1** The Consultant appointed by this office, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of this office. No consultant would be permitted to take up any other assignment during the period of consultancy.

13. Termination of engagement:

- 13.1** ETDC, Hyderabad may terminate the services of the Consultant. If:
- 13.1.1** The consultant is unable to accomplish the assigned works.
 - 13.1.2** Quality of the accomplished work is not to the satisfaction of ETDC, Hyderabad.
 - 13.1.3** The Consultant fails in timely achievement of the milestones as decided by ETDC, Hyderabad.
 - 13.1.4** The Consultant is found lacking in honesty and integrity.
 - 13.1.5** A government official is posted who could do the Consultant's job.
 - 13.1.6** The requirement of consultant for the work assigned ceased to exist.
 - 13.1.7** The undertaking / information given by the candidate is found to be false.
 - 13.1.8** The consultant completes 5 years of retirement.
- 13.2** The services can be terminated by giving fifteen days' notice in writing from either side. The termination will be without prejudice to either party's rights accrued before termination.

14. Accident, Injury, etc, during the period of engagement

- 14.1** ETDC, Hyderabad shall not be responsible for any loss, accident, damage, injury suffered by the consultant whatsoever arising in or out of the execution of his work, including travel.

15. Rights of ETDC, Hyderabad

- 15.1** ETDC, Hyderabad reserves the right to cancel and not to proceed in the matter for engagement of consultant at any stage without giving any reason, whatsoever.

APPLICATION FOR ENGAGEMENT OF CONSULTANT (TECHNICAL) IN ETDC,
HYDERABAD, STQC DIRECTORATE, MINISTRY OF ELECTRONICS AND
INFORMATION TECHNOLOGY.

Recent Pass port
size photograph

1.	Full Name	
2.	Father's /Husband	
3.	Date of Birth	
4.	Age as on the closing date of application	
5.	Contact details	Mobile no.:
		Email id.:
6.	Address for communication	
7.	Date of joining Govt. service	
8.	Whether SC/ST/OBC/PwD	
9.	Date of retirement and the S&T post and level from which retired (Please enclose a copy of the retirement order)	
10.	Name of the Ministry/ Department/Organization from which retired	
11.	Last Pay Drawn(Please enclose copy of LPC)	
12.	Educational/Technical qualifications (Please enclose copy of the certificates)	
13.	PPO No. (Please enclose a copy)	
14.	Brief particular of experience (A separate sheet may be annexed)	

Declaration

I hereby declare that particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after the selection, my candidature is liable to be rejected and I shall be bound by the decision of ETDC, Hyderabad in this regard. I accept all the terms and conditions for engagement of consultant (Technical).

Place:

Signature

Date:

(Full Name of Applicant)